



LEADERSHIP TALLAHASSEE

A PROGRAM OF THE GREATER TALLAHASSEE CHAMBER OF COMMERCE

LEADERSHIP TALLAHASSEE CLASS 39 FACT SHEET

Keep this fact sheet for your records.

WHO WE ARE

Leadership Tallahassee (LT) is a program of the Greater Tallahassee Chamber of Commerce. LT cultivates a diverse network of emerging and experienced leaders committed to improving the community. With the support of LT graduates and the community, LT has conducted leadership programs since 1983 and has over 2,000 graduates.

BENEFITS

- ❑ Interact with leaders from the various sectors of our community (private business, government, non-profit)
- ❑ Learn from “unlike” minded people to build strong professional relationships
- ❑ Develop an awareness/participate in discussions on challenges and opportunities in the community by examining major relevant business, government, and social issues
- ❑ Enhance understanding of your personal leadership style to grow into higher-level roles both in the workplace and the community; becoming more engaged in delivering solutions
- ❑ Deepen your company’s profile with community, business and government leaders through visibility and commitment to community success

PROGRAM COMMITMENT

- ❑ Have full support of sponsoring organization/business
- ❑ Give the time necessary to complete the program.
- ❑ Maintain a personal commitment to Tallahassee and to Leadership Tallahassee after graduation.

CURRICULUM

The program begins with orientation in May, followed by a retreat in August, continues with monthly sessions and a closing retreat in April. The sessions present activities and hands-on experiences related to leadership topics, i.e., economic development, the arts, healthcare, human services, the environment, government, law enforcement and criminal justice.

APPLICATION PROCESS

- ❑ Approximately 40 participants are selected on their own merit from written applications submitted to the Leadership Tallahassee Selection Committee.
- ❑ For application: www.leadershiptallahassee.com
Applications are due April 5, 2021, with a \$25 non-refundable application fee. *All materials are available in alternative format upon request.*
- ❑ Applicants are notified in late May. Those candidates not accepted may re-apply in subsequent years.

SELECTION CRITERIA

Leadership Tallahassee seeks those candidates who:

- ❑ Demonstrate leadership attributes through career achievement or participation in community activities
- ❑ Represent a cross-section from businesses, government, and non-profit organizations.
- ❑ Reside in Tallahassee or the surrounding region
- ❑ Identify and analyze challenges considering various perspectives, then provide solutions
- ❑ Share personal/professional resources/expertise
- ❑ Value continuous learning and personal professional development.

2021-2022 CLASS SCHEDULE

Orientation Thursday, May 20, 2021 3:30 – 6:30 pm
Opening Retreat Fri. & Sat., August 6 & 7, 2021 (All program days are 8:30 am – 5:00 pm)
Program Day Thursday, September 2, 2021
Program Day Thursday, October 7, 2021
Program Day Thursday, November 4, 2021
Program Day Thursday, December 2, 2021
Program Day Thursday, January 13, 2022
Program Day Thursday, February 3, 2022
Program Day Thursday, March 3, 2022
Program Day Thursday, April 7, 2022
Closing Retreat- Fri. & Sat., April 22 & 23, 2022

TIME COMMITMENT

After Orientation, participants spend approximately 125 hours in the program from August to May. Attendance at the opening retreat and closing retreat is mandatory. Participants must attend monthly daylong sessions, participate in a community arts experience/event, volunteer for either the Community Human Service Partnership funding panel or Youth Leadership Tallahassee Selection Team or LT Building Better Boards, or Village Square event, attend one of these: school board meeting, city, or county commission meeting, and participate in a class project.

TUITION – SCHOLARSHIPS – PAYMENT PLANS

- ❑ Tuition for Leadership Tallahassee is \$2,500 for Greater Tallahassee Chamber of Commerce members and \$2,800 for all others. Cash, check, or credit card accepted. Tuition payment plans are available.
- ❑ Partial scholarships are offered and those requests are encouraged. The LT Board is committed to providing scholarship assistance. **Requests are submitted with the LT Class application.**
- ❑ Alumni dues of \$150 are presented by each new graduate at the Class Graduation on May 5, 2022.

Join us for the Program Preview Party Thursday, March 11, 2021, 5:30 – 7:00 p.m., location TBD. Meet and greet Leadership Tallahassee alumni at this free event and learn more about plans for the 2021-2022 Leadership Tallahassee Class 39. For more information or to RSVP contact: bboone@talchamber.com

FOR MORE INFORMATION CONTACT: Barbara Boone, Executive Director bboone@talchamber.com 850.443.5053 www.leadershiptallahassee.com



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- ❑ Complete each section.
- ❑ Submit the original and one copy of the TYPED application (2 SETS-NO STAPLES, USE PAPER CLIPS, NO 2-SIDED OR DUPLEXED SUBMISSIONS). Limit responses to available space. APPLICATIONS MAY NOT BE SUBMITTED ELECTRONICALLY.
- ❑ Submit the original and one copy of one letter of recommendation. Only one letter of recommendation (and copy) will be accepted. No other attachments will be considered.
- ❑ Pay \$25 non-refundable application fee. Checks should be payable to Leadership Tallahassee. To make credit card payment, contact rdennis@talchamber.com
- ❑ This application must be signed by candidate and employer (if applicable) and received no later than 5:00 p.m. on April 5, 2021.
- ❑ Application should be returned to Leadership Tallahassee, Greater Tallahassee Chamber of Commerce, PO Box 1639, Tallahassee, FL 32302. Hand deliveries to 300 E. Park Avenue. APPLICATIONS MAY NOT BE SUBMITTED ELECTRONICALLY.
- ❑ All applicants will be notified by May 15, 2021.

TUITION – SCHOLARSHIPS – PAYMENT PLANS

- ❑ Tuition is due July 15, 2021, unless participant receives scholarship assistance and/or approved for a payment plan. The LT Board of Governors encourages scholarship requests. Partial scholarships only are awarded and requests must be made on the scholarship application form and submitted with the LT application. In addition, a payment plan for tuition (for up to 10 months – final payment due May 1, 2022) may be arranged after selection. MasterCard/Visa are accepted.

COVID-19 NOTE

- ❑ Leadership Tallahassee, a program of the Greater Tallahassee Chamber of Commerce, will adhere to CDC and local government recommendations to ensure safe programming.
- ❑ Class content and schedule is subject to change and may be adjusted based on recommendations from health experts.

(LT CLASS 39 APPLICATION BEGINS ON NEXT PAGE)

LEADERSHIP TALLAHASSEE CLASS 39
Confidential Application due by APRIL 5, 2021

I. PERSONAL DATA

Date: _____

Name (First, Middle Initial, Last):

Name Called by:

Date of Birth:

Gender:

Race/Ethnicity:

Length of Residence in Tallahassee area: _____

Home Address:

Zip Code:

Mobile Phone:

Email:

Title or position:

Employer:

Business Mailing Address:

Zip Code:

Business Phone:

Date Employed:

Description or type of business:

General Responsibilities:

Spouse/Significant Other:

Number of Children:

Interests:

Name:

II. EDUCATION

High School, College(s), advanced degree(s) and/or specialized training:

A. Name and Location of School	Dates (from-to)	Degree	Major
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B. Extracurricular activities, leadership positions held, special honors and awards received during school years

III. EMPLOYMENT

A. List previous employment (include active military duty):

Employer	Title/Responsibility	Dates: (from/to)
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B. What do you consider your highest career achievement to date?

C. Business/Professional Affiliations do not include civic organizations, public office, or political activities:

Name of Group	Positions Held or Assignments	Dates: (from/to)
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Name:

IV. COMMUNITY INVOLVEMENT

A. List up to five community, civic, religious, political, government, social, athletic, or other activities in which you have played an active role. Do not include business/professional activities.

Organization:	Assignment/Position:	Responsibilities:	Dates (from/to)
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B. List additional significant community, civic, religious, political, government, social, athletic, or other areas of active involvement:

C. What do you consider your most important accomplishment in one of the above organizations? Why?

D. How much time each month do you commit to volunteer work?

E. List the kinds of volunteer activities in which you would like to become active in the future.

F. If you have not had the time or interest to become actively involved, what conditions have changed that now enable you to seek involvement in the community?

Name:

V. GENERAL INFORMATION

One of the goals of the Leadership Tallahassee Class is to establish relationships among community leaders who can enhance their leadership attributes and problem-solving abilities through shared perspectives and working together.

- A. List three positive attributes of the Tallahassee region.**
- B. List three major challenges facing the Tallahassee region today.**
- C. Give your recommendations for addressing one of the above major challenges.**
- D. Describe a time you perceived a need in a situation and you took steps to fulfill that need:**
- E. Share something you like about yourself and why:**
- F. Assess your leadership capabilities by describing a situation where you demonstrated leadership in the past 2 years:**
- G. What specific skills/knowledge do you hope to gain from your participation in Leadership Tallahassee Class 39?**
- H. If you had the opportunity to address the Selection Committee and describe yourself and why you should be selected for Leadership Tallahassee Class 39, what would you say?**

Name: _____

VI. REFERENCES

List two references who can attest to your present and/or potential leadership ability:

Name	Email	Phone
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Name	Email	Phone
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Submit one letter of recommendation from someone other than the persons listed in Section VI., above.

VII. COMMITMENT

To graduate from **LEADERSHIP TALLAHASSEE CLASS 39**, a participant is expected to attend **ALL** sessions.

PARTICIPANT COMMITMENT

I understand the requirements of the **LEADERSHIP TALLAHASSEE CLASS 39** as outlined in the Fact Sheet and if I am selected, I will devote the time and resources necessary to complete the class program and become an active member of the alumni group after graduation. I understand missing the Opening Retreat will result in my removal from the program. I acknowledge that if I miss two program day sessions, the Leadership Tallahassee Board of Governors will review my attendance and I may be asked to withdraw from the program and no portion of the tuition shall be refunded. I understand the above commitments and agree to be bound by them in signing this application.

Applicant Signature _____ Date _____

EMPLOYER COMMITMENT

This application has the approval of this organization and the candidate has our full support, which includes the time required to participate in the class program.

Signature _____ Date _____

Printed Name and Title _____

Company/Organization _____

COVID NOTE

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- Class content and schedule is subject to change and may be adjusted based on recommendations from health experts.

Name:

VIII. TUITION – SCHOLARSHIPS – PAYMENT PLAN

If accepted into Leadership Tallahassee Class 39, it is your responsibility to plan for tuition payment. You will be invoiced for the tuition fee, which covers all program costs and is non-refundable. Tuition will be paid by:

- Employer
- Participant
- Other (*please specify*)

Will you need a payment plan? (check) YES NO

Will you need a scholarship to participate in the program? (check) YES NO

If **YES**, please complete the next section and submit with your application.

Name:

SCHOLARSHIP APPLICATION

(COMPLETE THIS SECTION ONLY IF YOU ARE REQUESTING FINANCIAL ASSISTANCE)

The LT Board of Governors encourages scholarship requests. Every effort is made to grant at least a partial scholarship award. Requests must be made on the scholarship application form and submitted with the LT application. A payment plan for tuition may be arranged (for up to 10 months) for the balance due and MasterCard and Visa are accepted.

Name:

Phone:

Address:

Email:

Company:

Position:

Marital status: _____

Number of dependents (if applicable): _____

Will lack of a scholarship prevent you from participating in the class program? (check)

YES

NO

Amount requested:

Will any portion of the participant's fee be paid by your employer? (check)

YES

NO

In a brief statement below, please state why you should be awarded scholarship assistance:

NOTE: This information will not be used during selection for the class program.