



LEADERSHIP TALLAHASSEE CLASS 42 FACT SHEET

Keep this fact sheet for your records.

WHO WE ARE

Leadership Tallahassee (LT) is a program of the Greater Tallahassee Chamber of Commerce. LT cultivates a diverse network of emerging and experienced leaders committed to improving the community. With the support of LT graduates and the community, LT has conducted leadership programs since 1983 and has over 2,000 graduates.

BENEFITS

- Interact with leaders from the various sectors of our community (private business, government, non-profit)
- Learn from “unlike” minded people to build strong relationships
- Develop an awareness/participate in discussions on challenges and opportunities in the community by examining major relevant business, government, and social issues
- Enhance understanding of your personal leadership style to grow into higher-level roles both in the workplace and the community; becoming more engaged in delivering solutions
- Deepen your company’s profile with community, business and government leaders through visibility and commitment to community success

CURRICULUM

The program begins with orientation in June, followed by a retreat in July, continues with monthly sessions and a closing retreat in April. The sessions present activities and hands-on experiences related to leadership topics, i.e., economic development, the arts, healthcare, human services, the environment, education, law enforcement and justice.

PROGRAM COMMITMENT

- Have full support of sponsoring organization/business
- Give the time necessary to complete the program.
- Maintain a personal commitment to Leadership Tallahassee after graduation.

TIME COMMITMENT

After Orientation, participants spend approximately 125 hours in the program from August to May. Attendance for the full duration of the overnight Opening Retreat (August 2 & August 3), including bus ride to/from location, is mandatory. Participants attend monthly program days, participate in a community arts experience/event, volunteer for one LT or LT partner program/event (specifics to be shared later), attend a school board, city or county commission meeting, and participate in a class project.

TUITION – SCHOLARSHIPS – PAYMENT PLANS

- Tuition for Leadership Tallahassee is \$3,000, or \$2,750 for Greater Tallahassee Chamber of Commerce members. Cash, check, or credit card accepted. Tuition payment plans are available.
- Partial scholarships are offered and those requests are encouraged. The LT Board is committed to providing scholarship assistance. **Requests are submitted with the LT Class application.**
- Alumni dues of \$150 are presented by each new graduate at the Class Graduation on May 8, 2025.

2024-2025 CLASS SCHEDULE

Orientation: Tuesday, June 25, 2024, 2:30–6:30pm

Opening Retreat: Friday & Saturday, August 2 & 3, 2024

Program Day: Thursday, August 29, 2024

Program Day: Thursday, October 4, 2024

Program Day: Thursday, November 7, 2024

Program Day: Thursday, December 5, 2024

Program Day: Thursday, January 9, 2025

Program Day: Thursday, February 6, 2025

Program Day: Thursday, March 6, 2025

Program Day: Thursday, April 4, 2025

Closing Retreat: Friday, April 25, 2025

Class Graduation: Thursday, May 8, 2025

Make-up Day (if needed): Thursday, June 5, 2025

APPLICATION PROCESS

- Approximately 40 participants are selected on their own merit from applications submitted to the Leadership Tallahassee Selection Committee.
- Applications are due April 22, 2024, with a \$30 non-refundable application fee.
- Applicants are notified in June.

SELECTION CRITERIA

Leadership Tallahassee seeks those candidates who:

- Demonstrate leadership attributes through career achievement or participation in community activities
- Represent a cross-section from businesses, government, and non-profit organizations.
- Reside in Tallahassee or the surrounding region
- Identify and analyze challenges considering various perspectives, then provide solutions
- Share personal/professional resources/expertise
- Value continuous learning and personal professional development.



LEADERSHIP TALLAHASSEE

A PROGRAM OF THE GREATER TALLAHASSEE CHAMBER OF COMMERCE

- ❑ Complete each section thoroughly.
- ❑ Pay \$30 non-refundable application fee. To make credit card payments, use PayPal portal at the end of electronic application or contact gpeacock@talchamber.com. Checks should be payable to Leadership Tallahassee and mailed to: Leadership Tallahassee, PO Box 1639, Tallahassee, FL 32302.
- ❑ Submit **one** letter of recommendation. It may be emailed separately from application to gpeacock@talchamber.com.
- ❑ This application must be signed by candidate and employer (if applicable) and received no later than 5:00 p.m. on **April 22, 2024**. All applicants will be notified June, 2024.

TUITION – SCHOLARSHIPS – PAYMENT PLANS

- ❑ Tuition is due **July 31, 2024**, unless participant receives scholarship assistance and/or approved for a payment plan.
- ❑ The LT Board of Governors encourages scholarship requests. Partial scholarships only are awarded and requests must be made on the scholarship application form and submitted with the LT application. In addition, a payment plan for tuition (for up to 10 months – final payment due May 2025) may be arranged after selection.

NOTE

- ❑ Leadership Tallahassee, a program of the Greater Tallahassee Chamber of Commerce, will adhere to CDC and local government recommendations to ensure safe programming.
- ❑ Class content and schedule is subject to change and may be adjusted based on recommendations from health experts.

(LT CLASS 42 APPLICATION BEGINS ON NEXT PAGE)

LEADERSHIP TALLAHASSEE CLASS 42

Confidential Application DUE by APRIL 22, 2024

I. PERSONAL DATA

Date: _____

Name (First, Middle Initial, Last):

Preferred Name/Nickname:

Date of Birth:

Gender:

Race:

Ethnicity:

Length of Residence in Tallahassee Area: _____

Home Mailing Address:

Zip Code:

Mobile Phone:

Email:

Title or Position:

Employer:

Business Mailing Address:

Zip Code:

Business Phone:

Employment Start Date:

Type of Business/Industry: _____

General Responsibilities:

Spouse/Significant Other:

Number of Children:

Interests:

Name:

II. EDUCATION

High School, College(s), advanced degree(s) and/or specialized training:

A. Name and Location of School	Dates (from-to)	Degree	Major
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B. Extracurricular activities, leadership positions held, special honors and awards received during school years:

III. EMPLOYMENT

A. List employment history (include active military duty):

Employer	Title/Responsibilities	City:	Dates: (from/to)
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B. What do you consider your highest career accomplishment and why?

C. Business/Professional Affiliations do not include civic organizations, public office, or political activities:

Name of Group	Positions Held or Assignments	City:	Dates: (from/to)
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Name:

IV. COMMUNITY INVOLVEMENT

A. List up to five community, civic, religious, political, government, social, athletic, or other activities in which you have played an active role. Including cities other than Tallahassee. Do not include business/professional activities.

Organizations:	Assignment/Position:/Responsibilities:	City:	Dates (from/to)
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B. List additional significant community, civic, religious, political, government, social, athletic, or other areas of active involvement:

C. What do you consider your most important accomplishment in one of the above organizations? Why?

D. How much time each month do you commit to volunteer work? _____

E. List the kinds of volunteer activities in which you would like to become active in the future.

F. If you have not had the time or interest to become actively involved, what conditions have changed that now enable you to seek involvement in the community?

Name:

VI. REFERENCES

List two references who can attest to your present and/or potential leadership ability:

_____ Name	_____ Email	_____ Phone
_____ Name	_____ Email	_____ Phone

Submit one letter of recommendation from someone other than the persons listed above.

VII. COMMITMENT

To graduate from **LEADERSHIP TALLAHASSEE CLASS 42**, a participant is expected to attend **ALL** sessions.

PARTICIPANT COMMITMENT

I understand the requirements of the LEADERSHIP TALLAHASSEE CLASS 42 as outlined in the Fact Sheet and, if I am selected, I will devote the time and resources necessary to complete the class program and become an active member of the alumni group after graduation. I understand that missing any portion of the Opening Retreat will result in my removal from the program. I acknowledge that if I miss two program day sessions, the Leadership Tallahassee Board of Governors will review my attendance and I may be asked to withdraw from the program and no portion of the tuition shall be refunded. I understand the above commitments and agree to be bound by them in signing this application.

Applicant Signature

Date

EMPLOYER COMMITMENT

This application has the approval of this organization and the candidate has our full support, which includes the time required to participate in the class program.

Signature

Date

Printed Name and Title

Company/Organization

Name:

VIII. TUITION – SCHOLARSHIPS – PAYMENT PLAN

If accepted into Leadership Tallahassee Class 42, it is your responsibility to plan for tuition payment. You will be invoiced for the tuition fee (\$3000; \$2,750 for Chamber members), which covers all program costs and is non-refundable.

Tuition will be paid by:

- Employer
- Participant
- Other (*please specify*) _____

Will you need a payment plan? (check)

YES NO

Will you need a scholarship to participate in the program? (check)

YES NO

If **YES**, please complete the next section and submit with your application.

Name:

SCHOLARSHIP APPLICATION

(COMPLETE THIS SECTION ONLY IF YOU ARE REQUESTING FINANCIAL ASSISTANCE)

The LT Board of Governors encourages scholarship requests. Every effort is made to grant at least a partial scholarship award. Requests must be made on the scholarship application form and submitted with the LT application. A payment plan for tuition may be arranged (for up to 10 months) for the balance due.

Name:

Company:

Title/Position:

Will lack of a scholarship prevent you from participating in the class program? (Check one)

YES NO

Amount requested:

Will any portion of the participant's fee be paid by your employer? (Check one)

YES NO

In a brief statement below, please state why you should be awarded scholarship assistance:

NOTE: This information will not be used during selection for the class program.